Form RDC-S (2024)

# OXFORD BROOKES UNIVERSITY

# RESEARCH DEGREES COMMITTEE

Application for Change in Approved Supervision Arrangements

This form should be completed by the supervisors, with reference to the Oxford Brookes University Research Degree Policy and Procedures Handbook. The form should be word processed.

### 1 The candidate

Name:

Present post and place of work:

Name of any collaborating establishment(s):

Current Title of your research thesis:

### 2 Registration

Initially registered for: MPhil / MPhil/PhD / PhD/ PhD by Published Work/MA, MSc, LLM by Research/ Research Component of the Professional Doctorate

Mode of study: Full-time / Part-time

Effective date of registration:

Transfer of registration from MPhil to PhD approved:

### 3 Provide details of the current Supervisory Team

**3.1** Director of Studies (include name, qualifications, post held and place of work):

**3.2** Second supervisor(s) (include name, qualifications, post held and place of work):

a)

b)

### 4 Reasons for change in supervision arrangements

### 5 Provide details of the all members of the proposed new Supervisory Team (please attach form RDC-CV for all supervisors who have not previously supervised any Oxford Brookes University research degree candidates)

**5.1** Director of Studies

a) Director of Studies:

*(full details must be provided and include name, qualifications, post held, place of work and supervisory figures should be included in the table below):*

b) Co-Director of Studies: (if required)

*(full details must be provided and include name, qualifications, post held, place of work and supervisory figures should be provided in the table below):*

**5.2 Second supervisor(s):**

*(Full details must be provided and include name, qualifications, post held, place of work and supervisory figures must be included in the table below):*

c)

d)

#### e) **Supervisor with responsibility to act as Mentor to the supervisory team:**

*(full details must be provided and include name, qualifications, post held, place of work and supervisory figures must be included in the table below):*

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Supervisory figures: | | a | b | | c | d | | e |
| Currently Supervising | Enrolled research degree candidates as Director of Studies |  |  |  | | |  |  |
| Enrolled research degree candidates as Second supervisor |  |  |  | | |  |  |
| Previously Supervised to completion as Director of Studies | MPhil candidates |  |  |  | | |  |  |
| PhD candidates |  |  |  | | |  |  |
| MA, MSc, LLM by Research candidates |  |  |  | | |  |  |
| Professional Doctorate candidates |  |  |  | | |  |  |
| Previously Supervised to completion as Second Supervisor | MPhil candidates |  |  |  | | |  |  |
| PhD candidates |  |  |  | | |  |  |
| MA, MSc, LLM by Research candidates |  |  |  | | |  |  |
| Professional Doctorate candidates |  |  |  | | |  |  |
| Supervisor with responsibility to act as Mentor to the Supervisory Team | MPhil candidates |  |  |  | | |  |  |
| PhD candidates |  |  |  | | |  |  |
| MA, MSc, LLM by Research candidates |  |  |  | | |  |  |
| Professional Doctorate candidates |  |  |  | | |  |  |
| Attended the University’s Supervisor Training Programme Yes No | | | | | | | | |
| Attended the University’s Experienced Supervisor Training Session Yes No | | | | | | | | |

### 6 Signed by Director of Studies on behalf of the new Supervisory Team

We support this application for change in approved supervision arrangements and agree to take on the roles detailed above.

Signed . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . Date . . . . . . . . . . . . . . . . . . . . . . . .

### 7 Recommendation on behalf of the candidate's Faculty

On behalf of the Faculty I support this application for change in approved supervision arrangements.

Signed . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . Date . . . . . . . . . . . . . . . . . . . . . . . . .

Faculty . . . . . . . . . . . . . . . . . . . . . . . . . . .

(Faculty Postgraduate Research Tutor / Research Committee Chair)

### 8 Approval of change in supervision arrangements on behalf of Oxford Brookes

### University

I confirm that the above new supervision arrangements for . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . have been approved by the Chair of the Subject Sub-Committee on behalf of the Research Degrees Committee on . . . . . . . . . . . . . . . . . . . . . . . . . . . .

Signed . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . Date . . . . . . . . . . . . . . . . . . . . . . .

(Chair / Vice-Chair / of the Subject Sub-Committee of the Research Degrees Committee)