

HONORARY CONFERMENTS COMMITTEE 2021/22

1 Summary of Purpose

- 1.1 The role of the Committee is to approve and confer honorary degrees and honorary titles of the University.

2 Frequency of Meetings

- 2.1 The Committee meets twice per year.

3 Duties and responsibilities

- 3.1 The Committee's decisions will include the precise title of the degree to be conferred from the list of honorary degrees in the University's Academic Regulations (Section A1.1.8).
- 3.2 Conferments will be reported annually to the Academic Board and the Board of Governors once the offer of an honorary degree or title has been accepted.
- 3.3 The Secretary to the HCC will maintain a record of all honorary degrees or titles conferred.
- 3.4 Nominations for the award of honorary degrees are considered on a rolling basis by the Honorary Conferments Committee following an invitation to Governors, staff, students and alumni to submit such nominations to the Vice-Chancellor. Nominations must be accompanied by a brief account of the way in which the nomination meets the criteria specified by the Board of Governors. Nominations, considerations and decisions will normally be shared by email circulation throughout the year.

4 Authority

- 4.1 The decision to confer an honorary award is made by the Honorary Conferments Committee on behalf of the Academic Board and Board of Governors.

5 Quoracy

- 5.1 The quorum for meetings is one-half (50% of the membership approved by the Academic Board and the Board of Governors, rounded up to the nearest whole number.

6 Membership

- 6.1 The Committee is a joint committee of the Academic Board and the Board of Governors and comprises the following members:

1.	Vice Chancellor (Chair)	Prof. Alistair Fitt
2.	Chair of the Board of Governors	Peter Vicary-Smith
3.	Two members of the Board of Governors	1) Roger Dalrymple 2) Vacant
4.	President, Brookes Union	Tannah Collier
5.	Two members of Academic Board	1) Dr Sola Adesola (Senior Lecturer – Oxford Brookes Business School) 2) Lauren Coombes (Senior Performance & Modelling Analyst – Academic & Student Administration)
In attendance	Secretary	Jan Taylor (Careers Information Team Manager)
In attendance		Beth Hill (Head of Events)
In attendance		John Kirk (Academic Registrar & Director of Academic & Student Administration)
In attendance		Loredana Faraon (Acting Head of Development & Alumni Engagement)