T2.15: Programme closure form (A)

Use this form for programmes that\*:

|  |  |
| --- | --- |
| Have no remaining students on them, and need to be archived | Complete programme details below and answer Q1, Q3 and Q4 |
| Are to be replaced by newly validated provision | Complete programme details below and answer Q2, Q3 and Q4 |

\*Please tick the option that applies.

|  |  |
| --- | --- |
| **Programme title:** |  |
| **Programme code:** |  |
| **Date last validated:** |  |
| **Faculty:** |  |
| **Partner (if applicable):** |  |

|  |  |
| --- | --- |
| **Q1 Archiving programmes** | |
| Give a brief account of why the programme has no students remaining (e.g. never recruited, dwindling market demand, etc). Please also confirm that there are no pending or deferred applications, including pre degree programmes (UG & PGT) | |
| Date of last recruitment (at each entry stage of the programme): |  |
| Date last students completed the programme: |  |

|  |  |
| --- | --- |
| **Q2 Replaced programmes** | |
| Title of replacement programme: |  |
| Date of approval event for new programme: |  |
| Outline the implementation arrangements for the new programme (e.g. dates of implementation of each stage of the new programme; will any existing cohorts complete their studies on the current programme; or will all current students be transferred onto the new provision, etc). | |

|  |
| --- |
| **Q3 Module closure**  Please list the modules which will be closing as a result of the programme closure. |
| **Q4 Other programmes affected**  If applicable |

Approval and sign off

|  |  |
| --- | --- |
| Programme Lead |  |
| Head of Department/School |  |
| Faculty AESC/QLIC | Date of approval |
| University QLIC | Date of approval |

Reporting

|  |  |
| --- | --- |
| Academic Policy & Quality Office | Date of receipt |
| Student Records & Curriculum Management Team | Date of receipt |
| Admissions Team | Date of receipt |